Academic & Administrative Audit (AAA) – 2022-2023

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address
URL of Website:http://www.gdcrajampeta.edu.in/
E- Mail:rajampeta.jkc@gmail.com
Phone number:9966452703

2. Vision & Mission

Vision

To promote interdisciplinary approach harmony, with independent thinking and to provide holistic education to the poor meritorious students through quality curricular programmes resulting in students empowerment with high performance standards and to develop the institution to a position of National importance.

Mission

Aim to augment an habit of learning with high moral character

To create good human beings and realize in developing India as envisioned in its Constitution with intellectual activities

Aim to develop good, thoughtful, well-rounded, and creative individuals with teaching of the most recent trends of thoughts.

Showing efforts to develop well rounded person character we try to inculcate ethical and Constitutional values, scientific temper, creativity, spirit of service, among students

By utilize opportunities in CBCS provide more vocational subjects and soft skills to students with practical exposure

3. Name of the Principal, email, and mobile Number

Dr.B.Purushotham 9966452703,rajampeta.jkc@gmail.com

4. Name of the Vice-Principal, email, and mobile Number

ILN Chandra sekhar Rao 9491946070,ilncsrao@gmail.com

5. **Name of the IQAC Coordinator, email, and mobile Number**

   NS Hanumantha Rao 9705472189   rajampeta.iqac1@gmail.com

6. **Name of the Academic Coordinator, email, and mobile Number**

   Smt B.Sailaja 9490100662 sailajadrw@gmail.com

7. **Year of Establishment** 1980 : **VIEW REPORT**

8. UGC 2(f) and 12 B status (certificates to be verified) : YES : **VIEW CERTIFICATE**

9. **Autonomous status – No**

10. RUSA status **Ist stage completed : VIEW REPORT**

11. College land and Plan details /documents : **5.21Acres:VIEW REPORT**

12. Affiliation status : **Temporary :-**

13. AISHE Status – **Document Submitted.**

14. NAAC Status -

   a) Previous NAAC Cycle date and Month-2 Cycle

   b) Date of Expiry 31-03-2020

   c) Previous Grade and CGPA (certificates to be verified)=**2.49**

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
1	Vacant positions of Teaching & Non teaching staff should be filled up urgently for smooth academic function of the college	There is no vacancy in teaching faculty and non teaching faculty

2	Hostel facilities for boys and girls should be created	At present government managed hostels with good amenities are functioning for the benefit of college students. But college managed hostels at present are not required.
3	More skill based , professional and PG programmes be introduced	At UG level in life sciences category BSC with Botany, Chemistry, Computer science , in BA History, Political science, Advance Telugu has started.Addition to this in campus several skill based , lucrative certificate courses are commencing to augment livelihood of students.PG programmes already sanctioned by students but did not show any interest to join in PG programmes.
4	Teachers should be motivated for getting Minor,Major research projects from various funding agencies	At present UGC did not offer any MRP's. DST and other funding agencies offering research projects but those are meant high technical professional fields like vaccination etc

5	Formal student union should be established	Instead union student concentration groups are encouraged to participate in college development activities
6	Non conventional means for generation of additional resources should be taped	In the generation of additional resources we commenced a lucrative certificate "Vermi compost ". In part of learning a vermicompost was established. definitely we are expecting Rs 50000/- from this unit. By arresting leakage and wastages we are making reasonable expenditure that saved money may also become one additional less energy consumptions (save Electricity Bill) resource.

7	Laboratories ,Library should be modernized with more equipements,titles of books and more space be provide , Students amenities specially for girls on campus especially more washrooms should be provide	Recruiting of a librarian and with purchasing of Key Stone Library Management software and making steps towards full automation, purchasing competitive exam related magazines , books it strengthens, Additional room is also provided for library. Increasing wash rooms to girls a proposal was submitted to Honorable CCe. Shortly we complete: **VIEW REPORT**
8	Proper plan should be formulated for improvement of the performance in the sports with the provision for coaches and talent of students should be encouraged	Regular physical director has been appointed and the gymnasium rejuvenated. Talented students have been identified and encouraged to participate in competitions. **VIEW REPORT**

9	Teaching learning process should be more vibrant and interesting to pursue them for higher studies	To make vibrant in our college under RUSA 1.0 **1 virtual classroom and 3 digital classrooms has been established** and all the Departments are utilizing the same:**VIEW REPORT** **https://docs.google.com/spreadsheets/d/1WroWi7zwaP_kv81dzHLuyEm7Cz7g4gWr/edit?usp=sharing&ouid=110526665945501586786&rtpof=true&sd=true**
10	Grievance redressal cell women empowerment cell should be further strengthen	For grievance receiving every 2 months mentor mentee programme : **VIEW REPORT** **https://drive.google.com/file/d/12PR058yQrmYJv-pNPmT-_PyYkWhjLT4s/view?usp=sharing**

11	Feedback mechanism received from the students and others should be processed further to improve the academic and Co curricular activities on the on the campus to fulfill the objectives of the college	A google form prepared on feedback and shared the link in whatsapp groups of students and pasted in the college website and collected feedback on curricular activities and extra curricular activities of lecturers. According to feedback, the lecturer directed us to prepare a curricular plan.
12	Subsidized canteen for students and staff be setup	As per the CCE directions Subsidized canteen is needed to be maintained by alumni. But recently we constituted an ad hoc body. After a permanent body formed requested to start.

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
6	6

Action taken report to be attached

17. NIRF Rank (if any) : Year: 2021-2022 Participated : **VIEW CERTIFICATE**

18. ISO Certification: Year: **VIEW CERTIFICATE**

19. Awards & Achievements for the institution during the current Academic Year with details: **VIEW REPORT**

PART-B

1. No. of Programmes Offered by the College

Year	2022-2023	List of Programmes	2023-24	List of Programmes
Number of Programmes	07	**BA**- HEP **BCOM**- CA & GEN **BSc.,-** MSC's,MPC's,BCC's & BZC	06	BA-ECONOMICS BCOM-CA BSc-Botany,Zoology, Chemistry-Computer Science

2. No of Value Added Courses introduced (last two years)

Year	2021-2022	List of Courses	2022-2023	List of Courses
Value Added courses				

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	31	20	0
PTL		0	
Contract		7	
Guest		4	
Total		31	

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular		4	3	4
PTL				
Contract		1	1	1
Guest				
Total		5	4	5

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
	15	11	4
Super NumaryPosts	02	02	0
Total	17	13	4

6. Student strength particulars

a) During the last two years

Year	2021-22			2022-23		
No. of students	I	II	III	I	II	III
	368	332	272	162	368	272

7. No of students appeared in the final year exams during the last two years

Year	2021-22			2022-23		
Programme wise	A	P	%	A	P	%
	VIEW REPORT			**VIEW REPORT**		

8. Teacher – student ratio (Current Year)

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

   i.   I-Total no of class rooms :20 **VIEW REPORT**
   ii.   II-Total no of laboratories :8
   iii. III-Total no of digital classrooms 3
   iv.   IV-Total no of virtual classrooms 1
   v.   V-Total no of ICT enabled classrooms 4+ 6
   vi.   VI-Total no of studios :0
   vii. VII-Total no of Computers, Student & Computers Ratio 51:972(1:19)
   viii. VIII-Total no of printers 12
   ix.   IX-Total no of scanners 3
   x.   X-Total no of Xerox facility 2

xi. XI-Total no of Wi-Fi routers 4

xii. XII-Internet Bandwidth 100MBPS

xiii. XIII-Seminar halls 1

xiv. XIV-Auditorium 1:NTR KALAVEDIKA : **VIEW REPORT**

xv. XV-Details of sports facilities 1.21 Acres Playground is there. In that volley ball court, Shuttle badminton court, Long jump, high jump courts horizontal ,vertical bars established

xvi. XVI-Gymnasium (No of stations) :10 station gymnasium for men,6 station gymnasium for women

xvii. XVII-Rooms for administration: 3 **(Principal,Office & Examination cell)**

xviii. XVIII-Water – RO facility: 500 liters per hour RO is there :**VIEW PHOTO** **VIEW PHOTO**

xix. XIX-Toilets for staff (Men/Women/Differently abled): 1+ 1

xx. XX-Toilets for students (Men/Women/Differently abled) : 1 + 1+1

xxi. XXI-Divyangan friendly facilities (Ramps/Railings/Tricycle): 3

xxii. XXII-No of fire extinguishers in the labs and corridors : 3

xxiii. XXIII-Solar energy details – LEDs , Green Audit Status 10 kv solar plant construct with RUSA aid : **VIEW REPORT**

xxiv. XXIV-EXAMINATION CELL

xxv. XXV-Library-**VIEW REPORT**

- No. of Books & Journals: 11000
- Status of Automation : Automated with Key stone Library Management software.
- E-journals: N-List.
- Nlist subscription: subscribed
- Internet : 100 mbps speed

xxvi. XXVI-Women's waiting hall: **VIEW PROCEEDINGS**

xxvii. XXVII-Grievance Redressal Cell : Established

xxviii. XXVIII-Health Centre: Nil , But instead in departments over the counter medicine are providing

xxix. XXIX-ELL: 01

xxx. XXX-JKC Lab: 0

xxxi. XXXI-Computer Labs: 2+1 (APSSDC)

xxxii. XXXII-CANTEEN FACILITY-Under process

10. Research :

❖ No of collaborations / Functional MoUs

Year	2021-22	2022-23
Number of collaborations / MoUs		Colla:**view Report** **MoU : VIEW REPORT**

❖ No of publications in UGC – CARE listed journals

Year	2021-22	2022-23
Number of Publications	**VIEW REPORT**	**VIEW REPORT**

❖ No of start-ups

Year	2021-22	2022-23
Number of start-ups	0	0

❖

❖ No of patents

Year	2021-22	2022-23
Number of patents	0	0

❖ No of Research Guides

Year	2021-22	2022-23
Number of Research Guides	NIL	NIL

❖ No of Research Scholars

Year	2021-22	2022-23
Number of Research Scholars	NIL	NIL

❖ No of Major/ Minor Research Projects

Year	2021-22	2022-23
Number of Major RPs	NIL	NIL
Number of Minor RPs	NIL	NIL

❖ Incubation Center/s: No

❖ Consultancy offered: 01 (Dept of Botany)

https://drive.google.com/file/d/1ZkqbUUUV5485i6Q6tQkywUhXvB quEyF_/view?usp=sharing

11. Policies prepared and implemented

12. No.Of committees appointed (provide links of meeting minutes & reports)

13. Extension activities (Current year)

a) No. of Extension activities in the Neighborhood for social and holistic development :
https://drive.google.com/file/d/1UElfxo3jN2v4xHyjKhV_Pq5o6UlVk ZCk/view?usp=sharing

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC:

https://docs.google.com/spreadsheets/d/1A5UheDmbRcBri56pq iVzUw4ERTjJicMr/edit?usp=sharing&ouid=110526665945501586786 &rtpof=true&sd=true

c) No of Extension activities in collaboration with government agencies :

d) No of Extension activities in collaboration with Non-Governmental Organizations :
CHECK: **NCC-REPORT NSS-Report**

14. Feedback, Student Satisfaction Survey mechanism adopted ::

FEEDBACK: **VIEW REPORT**   STUDENT SURVEY:**VIEW REPORT**

15. Alumni Association – involvement and activities : Recently alumni registered, Ad Hoc committee constituted. **VIEW REPORT**

https://drive.google.com/file/d/1ip4M_yhcT52SVgsFDy327-SDVd21yMBD/view?usp=sharing

https://drive.google.com/file/d/1ZtOp745XY4FYwoVMm3viXWiDnC00eMDP/view?usp=sharing

16. Awards and achievements-current year (to be verified -)
   ❖ Staff : **VIEW REPORT**

17. Total no of scholarships and free ships (Current Year)_____

   Total Amount in Rs: - **SCHOLARSHIP**

18. Total no of capacity building and skill development activities conducted by the college (Current Year): 1 activity has conducted by Computer science department to teaching staff on ICT usage

Teaching	https://docs.google.com/spreadsheets/d/1iiaReHXK-GjvWoOsgC9MGBo2AMVVaKuI/edit?usp=sharing&ouid=110526665945501586786&rtpof=true&sd=true
Non –Teaching	

19. Trainings conducted by JKC for competitive exams during the last two years: Due to COVID 19 Batches did not commenced

 Training:

Year	2021-22	2022-23
Number of students registered	0	0
Number of students trained	0	15
a. from your GDC	0	15
b. from other colleges	0	0

Placements:

https://drive.google.com/file/d/1Cwg9murPpJwn3PykGBDhRZZEiuSeXvSO/view?usp=sharing

Year	2021-22	2022-23
No. of companies visited the campus	0	2
Number of students Placed	0	10
a. from your GDC	0	10
b. from other colleges	0	0

CSP:

Year	2021-22	2022-23
No. of Students participated in CSP	297	142
BA	85	22
BCOM	107	86
BSC	105	34

INTERNSHIP (SHORT TERM)

Year	2021-22	2022-23
No. of Students COMPLETED internship	0	293
BA	0	85
BCOM	0	104
BSC	0	104

TYPE OF INTERNSHIPS:

Year	2021-22	2022-23
TOTAL No. of Physical internships for BA and BCOm students	0	201
Total No.of Online Internships	0	0
Total No.of Paid internships to BSc students	0	92

https://docs.google.com/spreadsheets/d/1ZOhR7H7Xjl6ATDU25LPYgd_f

XeTlTRg4/edit?usp=sharing&ouid=110526665945501586786&rtpof=true&s

d=true

20. Student Support and Progression

    A. Students Progression to Higher Education (Programme wise)

Year	2021-22	2022-23
Number of students		68
a) B.A		**VIEW**
b) B.Com		**REPORT**
c) B.Sc		

B. Employment (Programme wise)

Year	2021-22	2022-23
Number of students		
a) B.A		**https://docs.google.com/document/d/1_YpcuW4P6wrmcz9S93qlPiehW2Bt1y_U/edit?usp=sharing&ouid=110526665945501586786&rtpof=true&sd=true**
b) B.Com		
c) B.Sc		

C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students	0	0
a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	0

21. Grants/funds received from (in Lakhs/Rs.)

   A. Government

   B. Non-governmental bodies

   C. Individuals/ Philanthropists :

   D. CSR: **VIEW REPORT**

   E. Budget allocated for Infrastructure

   F. Expenditure for Books & Journals

https://drive.google.com/file/d/1FFW9XGX9BPx2S5cShq0pllY9AHF FaLkF/view?usp=sharing

Budget Sanctioned Rs. _____NIL_____ ; Utilized Rs. Nil

[VIEW REPORT](#)   [VIEW REPORT](#)   [VIEW REPORT](#)

22. Governance and Leadership
    - ❖ Institutional Perspective Plan (Next two years)
      Prohibiting of Physical money transactions
      Student and staff services will provide as per Government stipulated time
      By conducting enrichment programmes augmenting ICT skills in staff
    - ❖ No of policies developed by the Institution and details
      Online transactions has been encouraged in collection of students fees
    - ❖ An hands on experiment conducted to staff on ICT enabled teaching

23. Contribution of IQAC
    - ❖ Incremental changes during the last two years

24. Best Practices of Institution
    Blood donation
    https://drive.google.com/file/d/1OMwSNOgjO0KPverlgbJi5zChSmd5 Y2sf/view?usp=sharing

    Student quality circle
    https://drive.google.com/file/d/1LlsIG7Zy0trvTiZjZ92mo98c1bs0hoID/ view?usp=sharing

25. Evaluative Reports of the Departments

26. For Autonomous Colleges

    A. Academic Council
    - Last Academic Council meeting date
    - Major decisions for enriching curriculum/Academics

B. Controller of Examinations
- Examination reforms proposed and implemented
- CIA
- Mechanism for addressing grievances
- Mechanism for transparency in setting up of Question papers
- Mechanism for appointing examiners
- Mechanism adopted to ensure the security of information
- CoE expenditure report with details

C. Board of Studies
- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body
- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website)
28. College Magazine (to be uploaded on the college website)
29. Monthly Newsletters(to be uploaded on the college website)
30. Departmental meeting Minutes Registers (to be verified)
31. Reports of various committees (to be verified)
32. CPDC/Finance Committee Meeting Minutes Registers (to be verified)
33. Implementation status of Biometric Attendance and TLP Reports (to be verified)