



COMMISSONERATE OF COLLEGIATE EDUCATION,



GOVT. DEGREE COLLEGE
RAJAMPET, KADAPA. Dt.
(Affiliated to Yogi Vemana University, Kadapa.)

TEACHING DIARY

ACADEMIC YEAR 20²³-20²⁴

Name of the Department: K. Subhashini [Commerce]

NAME OF THE LECTURER: K. Subhashini

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
01-Sep-23	III B Com (CA)	1	Theory						
02-Sep-23	to	03-Sep-23		Holidays					
04-Sep-23	I B Com (CA)	1	Theory	Concepts & conventions of	Teaching	35	Blackboard chalk	—	—
	I B Com (CA)	2	"	accounting fundamentals	"	31	"	—	—
	III B Com (CA)	3	"	functions of advertising	"	28	"	—	—
	III B Com (CA)	4	"	output tax liability	"	24	"	—	—
	III B Com (CA)	5	"	Significance of advertising	"	29	"	—	—
	III B Com (CA)	6	"	features of online business	"	27	"	—	—
	(CA) I B Com			principles GAAP (Generally accepted accounting)	"	19	"	—	—
	I B Com (CA)			Importance of business	"	21	"	—	—
	III B Com (CA)			Significance of advertising	"	18	"	—	—

K@

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
	06-Sep-23	to		07-Sep-23 → Holidays					
08-Sep-23	IIBcom (CA)	2	Theory	Importance of advertising	Teaching	25	chalk, Black board	—	—
	IIBcom (CA)	3	"	Social, ethical & economical aspects of advertising	"	26	"	—	—
	IIBcom (CA)	4	"	Stages of development of Business	"	"	"	—	—
	IIBcom (CA)	5	"	classification of accounts	"	18	"	—	—
	IIBcom (CA)	6	"	process for promotion of business	"	20	"	—	—
9-Sep-23	to	10-Sep-23		→					
11-Sep-23	IIBcom (CA)	1	Theory	Journal entries	Theory	20	"	—	—
	IIBcom (CA)	2	"	classification of Business	"	18	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
	III Bcom (CA)	3	Theory	Structure & functions of advertising	Teaching	19	Block chalk	—	—
	III Bcom (G)	4	"	Due dates for payment of gst.	"	11	"	—	—
	III Bcom (CA)	5	"	Types of advertising agencies	"	16	"	—	—
	II Bcom (CA)	6	"	Nature & scope of marketing	"	18	"	—	—
12 Sep - 23 mes	I Bcom (CA)	1	"	Formation of ledgers	"	21	"	—	—
	I Bcom (CA)	2	"	characteristics of modern business	"	20	"	—	—
	III Bcom (CA)	4	"	Proceed for promotion of advertisement.	"	23	Block & chalk	—	—
	III Bcom (G)	6	"	Schedules for payment of gst.	"	15	Block & chalk	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
13-Sep- 23	III Bcom (CA)	2	Theory	Strategies to creating in advertising	Teaching	28	Block board chalk	—	—
	III Bcom (G)	3	"	penalties for non-filing of returns.	Teaching	15	"	—	—
	III Bcom (CA)	4	"	Importance of online business	"	30	"	—	—
14-Sep -23	I Bcom (CA)	1	"	Role of Commerce in econo- mic development.	"	20	Block board chalk,	—	—
	I Bcom (CA)		"	Book-keeping & accounting	"	21	Block board Chalk.	—	—
	III Bcom (G)			Common errors to avoid while making gst payment	"	13	Block board chalk.	—	—

[Signature]

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
15-Sep-23	Friday			Holidays					
16-Sep-23	III Bcom (CA)	3	Theory	Payments of gst	Teaching	18	Block board chalk.		
	III Bcom (CA)	4	"	Role of ASCI	"	23	"		
	III Bcom (CA)	6	"	features of DAGMAR	"	22	"		
17-Sep-23				Sunday					
18-Sep-23				Holiday					
19-Sep-23	I Bcom (CA)	1	Theory	Balancing of ledger accounts	Teaching	18	Block board Chalk.		
	I Bcom (CA)	2	"	Considerations in establishing of advertising	"	20	"		
	III Bcom (CA)	4	"	creativity & communication	"	19	"		
	III Bcom (G)	6	"	General ledger & Company	"	8	"		
				ledger creation	"				

K. S. N.

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
20-Sep-23	II Bcom (CA)	2	Theory	Issues in ^{testing} creation of company	Teaching	17	Duster chalk pens	-	-
	III Bcom (G)	3	"	creation of stock groups	"	6	"	-	-
	II Bcom (CA)	4	"	Advantages of online	"	28	"	-	-
				Business				-	-
21-Sep-23	I Bcom (CA)	1	"	Annamayya (Est) yurajanasthavan	"	18	"	-	-
	I Bcom (CA)	2	"	Annamayya (Est) yurajanasthavan	"	18	"	-	-
	III Bcom (G)	3	"	Annamayya (Est) yurajanasthavan	"	15	"	-	-
22-Sep-23	II Bcom (CA)	3	"	Objectives of ^{advertising} advertising	"	19	"	-	-
Friday	I Bcom (CA)	4	"	agencies A & P of sole prop	"	20	"	-	-
	I Bcom (CA)	5	"	Three column ^{cash book} cash book	"	18	"	-	-


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
23-Sep-23	III Bcom (G)	2	Theory	Get rate allocation to stock	Teaching	16	Blockboard chalk.	—	—
	III Bcom (G)	3	"	Stock items & units of measures	"	16	"	—	—
	III Bcom (CA)	4	"	Procedure for assessment	"	15	"	—	—
24-Sep-23	==		Sunday					—	—
25-Sep-23 Monday	III Bcom (G)	2	Theory	Taxable income for firms	Teaching	15	Blockboard chalk	—	—
	II Bcom (G)	3	"	Concepts of marketing	"	6	"	—	—
	II Bcom (CA)	6	"	Basic concepts of P-Business	"	20	"	—	—
26-Sep-23	III Bcom (G)	2	Theory	Total income for firms	"	17	"	—	—
	II Bcom (G)	5	"	4 elements of ^{mix} marketing	"	5	"	—	—
	III Bcom (G)	6	"	Types of gst vouchers	"	17.	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
26-Sep-23	111 Bcom (G)	1	Theory	Overview of tally ERP 9 - Tally	Teaching	18	Block board chalk.	—	—
	11 Bcom (G)	3	"	factors influencing consumer	"	3	"	—	—
	11 Bcom (CA)	4	"	order processed in online.	"	52	"	—	—
27-Sep-23				business.					
29-Sep-23	11 Bcom (G)	1	Theory	behaviour Determinants of consumer	"	5	Block board chalk	—	—
	111 Bcom (CA)	2	"	Diff. items comes under pro. of clubbing income	"	15	"	—	—
	111 Bcom (G)	4	"	Services provided by GSTN	"	15	"	—	—
	111 Bcom (CA)	5	"	clubbing of income	"	15	"	—	—
30-Sep-23	111 Bcom (G)	2	"	Gst vouchers	"	6	"	—	—
	111 Bcom (G)	3	"	Importance of gst vouchers	"	6	"	—	—
	111 Bcom (CA)	4	"	clubbing of income	"	6	"	—	—

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
31-Sep-23	⇒	Sunday							
1-Oct-23	⇒								
02-Oct-23	III B Com (G)	2	Theory	Set off & carry-forward of losses.	Teaching	15	chalk piece	-	-
	II B Com (G)	5	"	Bases of Segmentation	"	3	"	-	-
	III B Com (G)	6	"	customizing gst voucher	"	13	"	-	-
08-Oct-23	III B Com (G)	1	"	Gst ledgers intally	"	13	"	-	-
	II B Com (G)	3	"	Adv. & dis. of market segments	"	4	"	-	-
	II B Com (CA)	4	"	Different types of e. business strategies	"	24	"	-	-
04-10-23	III B Com (G)	1	"	Existing voucher types	"	14	"	-	-
	II B Com (G)	2	"	Advantages of marketing mix	"	4	"	-	-
	III B Com (CA)		"	Set of losses carrying forward	"	14	"	-	-

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
06-10-23	II BCom (G)	1	Theory	Factors affecting productivity	Teaching	4	Blackboard chalk	—	—
	III BCom (G)	2	"	Income tax (problem & answer)	"	14	"	—	—
	III BCom (G)	4	"	Applicable gst rates to vouchers	"	14	"	—	—
	III BCom (G)	5	"	Income tax (Pent)	"	13	"	—	—
07-10-23	III BCom (G)	2	"	Overview of tally ERP9	"	15	"	—	—
	III BCom (G)	3	"	Accounting & Inventory ^{masters}	"	13	"	—	—
	III BCom (G)	4	"	Gross total income of a company	"	12	"	—	—
08-10-23	→ Sunday —								
09-10-23	III BCom (G)	2	Theory	Gst rates & their applicability	"	15	"	—	—
	III BCom (G)	3	"	Features of product	"	4	"	—	—
	III BCom (CA)	6	"	Internal Exams-1	"	28	"	—	—

K(Sw)

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
10-10-23	III-Bcom. (CA)	2	Thory	Advance Payment of tax	Teaching	16	chalk piece	—	—
	II-Bcom. (G)	5	"	Features of branding.	Teaching	4	"	—	—
	III-Bcom. (G)	6	"	Types of vouchers in tally	"	15	"	—	—
11-10-23	III-Bcom. (G)	1	"	Gst ledgers in tally	"	15	"	—	—
	II-Bcom. (G)	3	"	Dimensions of the ^{mix} product	"	3	"	—	—
	II-Bcom. (CA)	4	"	Strategies in planning process	"	27	"	—	—
12-10-23	I-Bcom. (CA)	1	"	Customizing gst voucher types	"	15	"	—	—
	II-Bcom. (G)	2	"	product mix segmentation.	"	4	"	—	—
	III-Bcom. (G)	5	"	Advance tax payment	"	15	"	—	—
13-10-23	II-Bcom. (G)	1	"	Factors affecting ^{mix} product	"	2	"	—	—
	III-Bcom. (CA)	2	"	Non-payment of advance tax	"	15	"	—	—
	III-Bcom. (G)	4	"	Re-fund -tax	"	16	"	—	—

Ksu

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
	III Bcom (G)	5	Theory	Refund of excess payment of tax.	Teaching	16	Block board chalk	—	
14-10-23	to	15-10-23	⇒ Holidays						
16-10-23	III Bcom (G)	2	Theory	Powers of gst officers	Teaching	15	"	—	
	II Bcom (G)	3	"	Product mix	"	4	"	—	
	II Bcom (CA)	6	"	online strategies	"	26	"	—	
17-10-23	to	24-10-23	⇒ Holidays (Dussehra)						
25-10-23 wed.	III Bcom (G)	1	Theory	Gst Vouchers	Teaching	10	"	—	
	II Bcom (G)	3	"	Different packaging Policies	"	3	"	—	
	II Bcom CA		"	Effective Procurement Strategies		14	"	—	
								—	
								—	

K. S. N.

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
26-10-23	II Bcom (G)	1	Theory	Diff. b/w. single & multiple rated gst.	Teaching	12	chalk Block board	—	—
	II Bcom (G)	2	"	objectives of labeling	"	4	chalk Block board	—	—
	III Bcom (G)	5	"	compulsory filling of returns	"	15	"	—	—
27-10-23	II Bcom (G)	1	Theory	Adv & Dis of branding	"	4	"	—	—
	III Bcom (CA)	2	"	penalty procedure for imposing goods	"	14	"	—	—
	III Bcom (G)	4	"	single & multiple rated gst	"	12	"	—	—
	III Bcom (G)	5	"	purchase & sales vouchers	"	15	"	—	—
28-10-23	II Bcom (G)	2	"	single & multiple vouchers	"	11	"	—	—
	III Bcom (G)	3	"	multiple on goods & services	"	12	"	—	—
	III Bcom (G)	4	"	calculation of income	"	10	"	—	—

K. Su

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
29-10-23	→	Su		Sunday			Block board Chalk	—	—
30-10-23	II Bcom (G)	2	Theory	Mapping ITC	Teaching	12	chalk Block board	—	—
	II Bcom (G)	3	"	objectives of packaging	"	3	chalk Block board	—	—
	II Bcom (CA)	6	"	Diff. B/W logistics & supply	"	23	"	—	—
				chain management	"			—	—
31-10-23	III Bcom (G)	2	"	Interest on re-fund	"	14	"	—	—
	II Bcom (G)	5	"	objectives of labeling	"	3	"	—	—
	III Bcom (G)	6	"	powers of income tax.	"	18	"	—	—
				authorities					


 Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
1-11-23	II Bcom (G)	1	Theory	Stock groups & tally.	Teaching	6	chalk piece,	—	—
	II Bcom. (G)	3	"	objectives of pricing	"	2	blockboard chalkpiece	—	—
	II Bcom. (CA)	4	"	Types of CRM technology	"	25	"	—	—
2-11-23	III Bcom. (G)	1	"	Types of gst returns	"	13	"	—	—
	II Bcom. (G)	2	"	Factors influencing ^{decision} of pricing	"	2	"	—	—
	III Bcom (G)	5	"	Filing of returns	"	15	"	—	—
03-11-23	II Bcom (G)	1	"	Determining the price of product	"	2	"	—	—
	III Bcom (G)	2	"	claim refund of tax	"	14	"	—	—
	III Bcom. (G)	4	"	Regular monthly returns	"	14	"	—	—
	III Bcom (G)	5	"	powers of tax authorities to set off refunds.	"	14	"	—	—

K. S. N.

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
04-10-23	III Bcom (G)	2	Theory	Grant of refund ^{assembling} by ^{offices} generating gst	Teaching	10	Block board chalk piece	—	—
	III Bcom (G)	3	"	Common errors to avoid while	"	9	Block board chalk piece	—	—
	III Bcom (G)	4	"	claim refund of tax	"	9	"	—	—
05-10-23				Sunday				—	—
06-10-23	III Bcom (G)	2	"	Modifying existing ^{types} vehicles	"	15	"	—	—
	III Bcom (G)	3	"	price skimming policy	"	2	"	—	—
	III Bcom (CA)	6	"	Designing online business website.	"	28	"	—	—
07-10-23	III Bcom (G)	2	"	Income tax ^{reduce in certain cases} authorities to	"	15	"	—	—
	III Bcom (G)	5	"	features of promotion.	"	2	"	—	—
	III Bcom (G)	6	"	Annual returns	"	15	"	—	—

K.Su

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
08-11-23									
09-11-23	III Bcom (G)	1	Theory	Verification & submission of ^{gst}	Teaching	8	Blackboard chalkpen	—	—
	II Bcom. (G)	2	"	Methods of pricing products	"	4	Blackboard chalkpen	—	—
	III Bcom (G)	5	"	Time limit for filling of returns	"	10	"	—	—
10-11-23	II Bcom. (G)	1	Theory	Features of advertising	Teaching	4	"	—	—
	III Bcom. (G)	2	"	Return of law & refunds	"	14	"	—	—
	III Bcom (G)	4	"	eligibility criteria for	"	15	"	—	—
	III Bcom. (G)	5	"	Related return	"	15	"	—	—
11-11-23		to	13-11-23 ⇒ Holidays						
14-11-23			Leave						

K. S. W.

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
15-11-23	III Bcom (G)	1	Theory	Gst payment online	Teaching	15	Chalkboard	—	—
	II Bcom (G)	3	"	Techniques of sales promotion "	"	4	"	—	—
	II Bcom (CA)	4	"	Design on online business website	"	23	"	—	—
16-11-23	III Bcom (G)	1	"	Gst R-1 contents & format	"	15	"	—	—
	II Bcom (G)	2	"	Advantages & dis. of publicity	"	4	"	—	—
	III Bcom (G)	5	"	Diff. b/w PAN & TAN	"	15	"	—	—
17-11-23	II Bcom (G)	1	"	Objectives of sales promotion "	"	4	"	—	—
	III Bcom (G)	2	"	Uses of PAN in gst.	"	7	"	—	—
	III Bcom (G)	4	"	powers of gst authorities "	"	11	"	—	—
	III Bcom (G)	5	"	Provisions in brief relating TDS	"	9	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
18-11-23	III Bcom (G)	4	Theory	Tds. Tcs.	Teaching	14	Teaching	—	—
19-11-23	→			Sunday					
20-11-23 Mon.	II Bcom (G)	2	Theory	Electronic filling of gst return	Teaching	11	"	—	—
	II Bcom (G)	3	"	Market Segmentation.	"	4	"	—	—
	II Bcom. (CA)	6	"	Types of CRM technology	"	19	"	—	—
21-11-23	III Bcom	2	"	Forms for filling of returns	"	25	"	—	—
	II Bcom (G)	5	"	Functions of advertising	"	4	"	—	—
	III Bcom (G)	6	"	Eligibility criteria for refunds	"	14	"	—	—
22-11-23 Wed.	III Bcom (G)	1	"	Filling Procedures for Composition & scheme	"	21	"	—	—

KQW

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
	II Bcom (G)	3	Theory	objectives of advertising	Teaching	4	chalk & paper Block board	—	—
	II Bcom (CT)	4	"	Policies should possess	"	27	"	—	—
				an online business website					
23-11-23 Thurs	III Bcom (G)	1	"	GSTR-3 contents & format	Teaching	16	"	—	—
	II Bcom (G)	2	"	Role of advertising in marketing	"	4	"	—	—
	III Bcom (G)	5	"	Common errors in penalties	"	19	"	—	—
24-11-23 Friday	II Bcom (G)	1	"	Functions of advertising in market	"	4	"	—	—
	III Bcom (G)	2	"	Submission of return on ITC	"	12	"	—	—
	III Bcom (G)	4	"	Gst penalties	"	"	"	—	—
	III Bcom (G)	5	"	Income tax form 26 AS	"	"	"	—	✓


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
25-11-23 Sat	III Bcom (G)	2	Theory	Gst on stocks in tally	Teaching	13	chalk piece	—	—
	III Bcom (G)	3	"	Powers of CBID	"	11	"	—	—
	III Bcom (G)	4		Non payment of advance tax	"	13	"	—	
26-11-23	→ <u>Sunday</u> →								
27-11-23 Mon.	III Bcom (G)	2	Theory	GSTR-due dates & filings	Teaching	18	"	—	—
	III Bcom (G)	3	"	objectives of advertising in marketing	"	4	"	—	—
	III Bcom (CA)	6	"	Internal exam-II	"	30	"	—	—
28-11-23 Tues	III Bcom (G)	2	"	Filing returns 26AS Trace	"	16	"	—	—
	III Bcom (G)	5	"	Production mix	"	4	"	—	—
	III Bcom (G)		"	Internal exam-II	"	16	"	—	—

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
29-11-23 Wed	III Bcom (G)	1	Theory	Payment of Penalties online	Teaching	16 4	chalk piece	—	—
	II Bcom (G)	3	"	Production mix	"	4	"	—	—
	II Bcom (CA)	4	"	Features of online advertisement	"	47	"	—	—
30-11-23 Thurs	III Bcom (G)	1	"	claiming of refunds	"	16	"	—	—
	II Bcom (G)	2	"	Marketing strategies	"	4	"	—	—
	III Bcom (G)	5	"	Refund by assessing officer	"	16	"	—	—
31-11-23 Friday	II Bcom (G)	1	"	Various tools of Public relations	"	4	"	—	—
	II Bcom (G)	2	"	Non-payment of advance tax	"	19	"	—	—
	II Bcom (G)	4	"	General ledgers, gst ledgers	"	20	"	—	—
	II Bcom (G)	5	"	Advance tax payment tax system	"	20	"	✓	✓

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
2-12-23 Sat	III B com (G)	2	Theory	Regular monthly returns	Teaching	18	Black & Chalk	—	—
	III B com (G)	3	"	GSTR-9 contents & ^{format}	"	21	"	—	—
	III B com. (G)	4	"	Refund of excess payment of tax	"	20	"	—	—
03-12-23	→			Sunday	→				
04-12-23 Mon	→			optional holiday	3rd Kartthika Somavaram				
05-12-23	→			class work suspended due to heavy rain.	→				
06-12-23 Wed	III B com (G)	1	Theory	Composition scheme ^{under gst.}	Teaching	14	Block & Chalk	—	—
	II B com. (G)	3	"	Market strategies	"	3	"	—	—
	II B com. (CA)	4	"	Supply Chain management	"	30	"	—	—
07-12-23 Thur	III B com (G)	1	"	Claim of ITC under gst	"	16	"	—	—
	II B com (G)	2	"	Factors of promotion mix	"	2	"	—	—

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
	III B Com (G)	5	Theory	Re-fund of tax	Teaching	17	Blackboard Chalk	—	—
08-12-23	III B Com (G)	1	"	Invisitation for free.	"	3	"	—	—
				final exams			"		
	III B Com (G)	2	"	Invisitation for free	"	18	"	—	—
				final exam.					
	III B Com (G)	4		Gst. ledgers in tally	"	18	"	—	—
	III B Com (G)	5	"	returns claim of income tax	"	18	"	—	—
09-12-23	→			Secound Saturday	→				
10-12-23	→			Sunday	→				
11-12-23	III B Com (G)	2	"	Vouchers Importance of gst	"	17	"	—	
Mon	III B Com (G)	3	"	Factors of promotion mix	"	2	"		
	III B Com (CA)	6	"	uses of offline business	"	33	"		

K(Su)

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date / Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
12-12-23 Tues	II Bcom (G)	5	Theory	Stages of product life cycle	Teaching	4	Block Board	—	—
	III Bcom (G)	2	"	1 year free final exam	Teaching	14	Chalk & Block Board	—	—
				Invitation duty					
	II Bcom (G)	6	"	Single & Multiple Vgst. Vouchers	"	16	Chalk & Block Board	—	—
13-12-23 Wed	II Bcom (G)	1	"	Advantages of multiple Vouchers	"	11	"	—	—
	II Bcom (G)	3	"	Functions of advertising	"	4	"	—	—
	II Bcom (CA)	4	"	Advantages of online business	"	28	"	—	—
14-12-23 Thurs	II Bcom (G)	1	"	Gst returns	"	16	Block Board Chalk & Pence	—	—
	II Bcom (G)	2	"	Production mix	"	4	"	—	—
	III Bcom (G)	15	"	Income tax assessment officer	"	15	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
15-12-23 Fri	II B Com (G)	1	Theory	Elements of marketing	Teaching	3	chalk piece.	-	-
	III B Com. (G)	2	"	Income tax authorities	"	12	"	-	-
	III B Com. (G)	4	"	uses of single & multiple	"	11	"	-	-
				Vouchers					
	III B Com. (G)			Re-fund of tax on returns	"	11	"	-	-
16-12-23 Sat	III B Com (G)	4	"	claim. refund of excess.					
				Payment of tax.	"	10	"	-	-
18-12-23	III B Com. (G)	2	"	Inventory masters in.					
				tally.	"	11	"	-	-
	II B Com. (G)	3	"	Factors of promotion mix	"	4	"	-	-
	II B Com (GA)	6	"	procurement strategy	"	27	"	-	-

X(8)

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
22-01-24				academic guidelines semester start.					
29-01-24 Wed	I Bcom (G)	2	Theory	Methods of valuation of goodwill.	Teaching	2	Block Board	—	—
	II Bcom (CA)	6	"	Avg. profit method.	"	25	"	—	—
30-01-24 Thurs	II Bcom CA	2	"	Annuity method	"	28	"	—	—
31-1-24 fri	→	←							
01-2-24 Sat	02-2-24			Sunday					
05-2-24 Mon	06-2-24 Tues			Monday & Tuesday					
07-2-24 Wed				Annuity method	Teaching	26	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
08-2-24 Thurs	11 Bcom (CA)	2	Theory	Methods of valuation of shares	Teaching	28	chalk piece Block	—	—
09-2-24 fri.	11 Bcom (CA)	2	Theory	Net assets method	"	30	"	—	—
	11 Bcom (G)	4	"	yield method	"	28	"	—	—
	11 Bcom (CA)	5	"	Earning capacity method	"	29	"	—	—
10-2-24	⇒ 11-2-24 ⇒			Holidays					
12-2-24 Mon.	11 Bcom (CA)	2	"	Net assets method	"	27	"	—	—
				under valuation of shares					
	11 Bcom (CA)	5	"	Earning capacity method	"	29	"	—	—
	11 Bcom (CA)	6	"	Fair Value method	"	28	"	—	—
13-2-24 Tues	11 Bcom (CA)	2		Net assets method	"	28	"	—	—
	11 Bcom (CA)	4	"	yield method	"				

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
14-2-24	II Bcom (CA)	5	Theory	Capitalisation method	Teaching	3	Chalk Piece,	—	—
14-2-24 Wed	II Bcom (G)	1	"	Yield method	"	2	"	—	—
	II Bcom (CA)	6	"	Fair Value method	"	25	"	—	—
15-2-24 Thurs	II Bcom (CA)	2	"	Earning Capacity method	"	31	"	—	—
16-2-24 Friday	II Bcom (CA)	2	"	Earning capacity method.	"	31	"	—	—
17-2-24 Sat	II Bcom (CA)	4	"	Types of issues of shares	"	30	"	—	—
	II Bcom (CA)	5	"	Journal entries in the					
		8		books of at par cost	"	32	"	"	—
17-2-24 Sat	II Bcom (CA)	2	"	Journal in issue of shares	"	30	"	—	—
	II Bcom (CA)	3	"	Journal entries in issue		32	"	—	—
				of shares	"				

✓

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
18-2-23	⇒			Sunday					
19-2-23	II Bcom (CA)	9	Theory	Journal entries in issue of shares.	Teaching	4	Block Board		
	II Bcom (Gen)	5	"	Journal entries in the books of issue of shares	"	31	"	-	-
	II Bcom (CA)	6	"	Issue of shares	"	32	"	-	-
20-2-24	II Bcom (CA)	2	"	Issue of shares at ^{premium} per	"	31	"	-	-
	II Bcom (CA)	4	"	Issue of shares at per discount	"	33	"	-	-
	II Bcom (G)	5	"	Issue of shares at per discount.	"	35	"	-	-

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
21-2-24 wed	II Bcom (CA)	1	Theory	Issue of shares at per discount.	Teaching	31	chalk pen &c	—	—
	II Bcom (CA)	6	"	Invisitation for inter- -nal exam.	"	30	"	—	—
22-2-24 Thurs	II Bcom (CA)	2	"	Issue of shares at per.	"	30	"	—	—
23-2-24 Friday	II Bcom (CA)	2	"	Premium of shares at per discount Journal entries in Issue.	"	30	"	—	—
	II Bcom (CA)	4	"	Discount on issue of shares	"	4	"	—	—
24 24-2-24 Saturs	II Bcom (CA)	5	"	Discount in issue of shares	"	28	"	—	—
		2	"	Forfeiture shares	"	31	"	—	—
		3	"	Issue of shares at per cost.	"	31	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/ Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
25-2-24				Sunday					
26-2-24 Mon	I Bcom- (G)	2	Theory	Shares forfeiture at premium	Teaching	2	chalk peace	-	-
	II Bcom (CA)	5	"	Re issued shares discount.	"	31	"	-	-
	III Bcom (CA)	6	"	Forfeiture shares at par	"	30	"	-	-
27-2-24 Tues	II Bcom (CA)	2	"	Forfeiture shares	"	29	"	-	-
	I Bcom (CA)	4	"	Re issued of forfeiture shares	"	27	"	-	-
	II Bcom (CA)	5	"	Forfeiture shares re. issued	"	3	"	-	-
	III Bcom (CA)	1	"	Re issued of shares	"	30	"	-	-
	II Bcom (CA)	6	"	Re issued shares	"	30	"	-	-

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
29-2-23 Thurs	11 Bcom (CA)	2	Theory	Ledgers in issue of shares	Teaching	30	chalk Blackboard	—	—
01-3-23 Friday	"	2	"	Issue of debentures	"	28	"	—	—
	11 Bcom (G)	4	"	Journal entries in issued of debentures	"	29	"	—	—
	11 Bcom (CA)	5	"	Issue of debentures	"	30	"	—	—
02-3-23	"	2	"	Issue of debentures at per premium.	"	28	"	—	—
	(G)	3	"	Issue of debentures at per discount.	"	28	"	—	—
03-3-23									
03-24				sunday					

Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal

Date/Day	Class / Medium	Period / Time	Theory / Practical	Topic covered	Methodology Adopted	No. of Students attended	Teaching Aids used	Students Activity Conducted	Remarks
04-3-24	B.Com (4)	2	Theory	Issue of debentures	Teaching		chalk piece.	—	—
	"	5	"	Redemption of debentures	"	28	Block board	—	—
	"	6		Redemption of debentures	"	28	"	—	—
				at par premium.					
5-3-24	"	2	"	Issue of debentures	"	28	"	—	—
		4		at par premium			"	—	—
	"	6		Redemption of debentures			"	—	—
	"	5		Redemption of debentures	"	3	"	—	—


Signature of the Lecturer

Signature of the Department I/C

Signature of the Principal