

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)
Zone : IV
District :KADAPA

COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	GOVT.DEGREE COLLEGE,RAJAMPET, www.gdcrajumpeta.edu.in,rajampeta.jkc@gmail.com,08565-250655	
2	Name of the Principal, email & Mobile Number	I.L.N.CHANDRA SEKHAR RAO(FAC),rajampeta.jkc@gmail.com, 9491946070	
3	Name of the Vice-Principal, email & Mobile Number	VENKATA NARASIAH.K,rajampeta.jkc@gmail.com,9985038507	
4	Name of the IQAC Coordinator, email & Mobile Number	N.S.HANUMANTHA RAO,rajampeta.iqac@gmail.com,8500319106	
5	Year of Establishment & details of land available if any	1980,Total land 5.21 acres,availability of land:1.21 acres	
6	Affiliating University & AISHE CODE:	YOGI VEMANA UNIVERSITY,KADAPA,AISHE CODE:C-30250	
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B' GRADE WITH 2.49 CGPA,2nd CYCLE,ACCREDITED IN 2015	
8	UGC Recognition (2f & 12 B)	YES Scanned certificate enclosed	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10.00AM To 4.00 PM	
10	No. of Posts Sanctioned:32	32	
11	Course wise & year wise Students strength particulars (Proforma enclosed)	COPY ENCLOSED	
12	Current Year Admissions Abstract	COPY ENCLOSED	
13	List of Programmes and Courses with Codes	B.A: 111	B.Sc: 633
			B.Com:422

I-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	GOOD	
15	Departmental Annual Curricular Plans	A	GOOD	
16	Whether the above two circulated among Students?	A	GOOD	
17	College Activity Register 2018-19	A	GOOD	
18	College Calendar/College Magazine	A	GOOD	
19	Add-on Courses (Department-wise) completed during 2017-18	B	SATISFACTORY	SUGGEST TO IMPROVE MORE No.
20	Add-on Courses (Department-wise) in 2018-19	B	SATISFACTORY	SUGGEST TO IMPROVE MORE No.
21	Coverage of Syllabus (Average Percentage)	A	GOOD	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	GOOD	
23	No. of New UG & PG Courses introduced in 2018-19	B	SATISFACTORY	START P.G COURSES & INTROUCED NEW U.G COURSES.
24	Maintenance of Student Attendance Registers	A	GOOD	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	GOOD	

II-TEACHING, LEARNING & EVALUATION

26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	GOOD	
27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A	GOOD	
28	Demand Ratio (Group wise)	B	SATISFACTORY	IMPROVE ENROLMENT& DEMAND RATIO.

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
29	Percentage of differently abled students (Divyangjan) on roll	A	GOOD	
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	GOOD	
31	Student - Full time teacher ratio	A	GOOD	
32	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2018-19	A	GOOD	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	GOOD	
34	Use of ICT in teaching and learning	A	GOOD	
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	GOOD	
36	Co-Curricular Activities (College level)	A	GOOD	
37	Seminars/conferences/workshops organised in 2018-19	C	POOR	TO ORGANISE APPLY MORE NUMBER OF Seminars/conferences/workshops TO FUNDING AGENCIES.
38	Academic Competitions (College Level & Above)	A	GOOD	
39	Conduct of Internal Examinations-Internal assessment	A	GOOD	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV- 2018)	A	GOOD	
41	Pass percentage of students (Group wise) in 2018-19	A	GOOD	
42	Percentage of students undertaking field projects / internships	B	SATISFACTORY	IMPROVE
43	Remedial Classes	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
44	Conduct of Bridge course	A	GOOD	
45	Feed back on Teachers by Students and its analysis	A	GOOD	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	GOOD	
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	B	SATISFACTORY	SPEED UP THE PROCESS
48	No. of Research Guides in the College	C	POOR	IMPROVE
49	No. of Research Scholars working for M.Phil & Ph. D	C	POOR	IMPROVE
50	Major/Minor/Other Research Projects	C	POOR	IMPROVE
51	Research Papers Published in 2018-19 (International/ National)	B	SATISFACTORY	
52	Papers Presented in 2018-19 (International/ National/ State)	A	GOOD	
53	Books Published in 2018-19 (Single Author/ Co Author)	B	SATISFACTORY	
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	C	POOR	IMPROVE
55	Record of Consultancy in 2018-19	C	POOR	IMPROVE
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C	POOR	IMPROVE
58	Record of MoUs in 2018-19	B	SATISFACTORY	
59	Record of Subject/Department Related Extension Activities	A	GOOD	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	GOOD	
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	GOOD	
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	GOOD	
63	Number of awards and recognition received for extension activities from Government/ recognised bodies	B	SATISFACTORY	
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
64	Number of Class rooms, Labs and computing equipment	B	SATISFACTORY	IMPROVE MORE NO.OF COMPUTERS.
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	GOOD	
67	Budget allocated for infrastructure augmentation	A	GOOD	
68	Library is automated using Integrated Library Management System	B	SATISFACTORY	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	C	POOR	IMPROVE
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	A	GOOD	
71	Expenditure for purchase of books and journals in 2017-18	A	GOOD	
72	Percentage per day usage of library by teachers and students	A	GOOD	
73	Student-Computer ratio	B	SATISFACTORY	IMPROVE
74	Wifi in the campus	A	GOOD	
75	Updation of IT facilities	B	SATISFACTORY	
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	B	SATISFACTORY	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	GOOD	
V-STUDENT SUPPORT AND PROGRESSION				

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
78	Average percentage of students benefited by scholarships by the Government in 2017-18	A	GOOD	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	C	POOR	IMPROVE
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	A	GOOD	
81	Average percentage of placement of outgoing students in 2017-18	A	GOOD	
82	Student grievances redressal mechanism	A	GOOD	
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	B	SATISFACTORY	
84	Percentage of student progression to higher education	A	GOOD	
85	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.,)	C	POOR	IMPROVE
86	Number of awards/medals for outstanding performance in sports/cultural activities	A	GOOD	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	GOOD	
88	Records of significant achievements in Sports & Games	A	GOOD	
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
90	Alumni contribution in 2017-18 (In Rs)	B	SATISFACTORY	
91	Number of Alumni Association /Chapters meetings held in 2017-18	B	SATISFACTORY	
92	Maintenance of JKC facilities & records	A	GOOD	
93	Record of Student trained and placed in JKC	A	GOOD	
94	Record of Anti Ragging cell	A	GOOD	
95	Maintenance of drinking water	B	SATISFACTORY	IMPROVE CAPACITY
96	Maintenance of sanitation	A	GOOD	
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A	GOOD	
98	Functioning of Committees in Administration (Minutes of meetings)	A	GOOD	
99	Awards/Achievements	A	GOOD	
100	Use of ICT in Governance	A	GOOD	
101	Perspective/Strategic plan and deployment documents	A	GOOD	
102	Organizational structure of the Institution	A	GOOD	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	GOOD	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C	POOR	IMPROVE
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	A	GOOD	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	GOOD	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	B	SATISFACTORY	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	GOOD	
110	Participation in NIRF-2017	B	SATISFACTORY	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	GOOD	

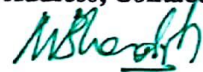
VII-INSTITUTIONAL VALUES AND BEST PRACTICES

112	Percentage of power requirement of the Institution met by the renewable energy sources	A	GOOD	
113	Waste Management steps taken	B	SATISFACTORY	
114	Rain water harvesting structures and utilization in the campus	C	POOR	IMPROVE
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.)	B	SATISFACTORY	
116	Green Practices(plastic free campus, green landscaping etc.)	A	GOOD	
117	Record of best/innovative practices by the institution	A	GOOD	

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & placed in Website	A	GOOD	
119	The number of classes(per week) taken by the Principal	A	GOOD	
120	Research projects/Publications/ study material developed in 2017-18 by the College	A	GOOD	
College Grading - "A"				



 PRINCIPAL
 Sri ILN CHANDRA SEKHAR RAO PRINCIPAL[FAC]
 Govt. Degree College
 Name & Signature of the Principal with date

Name, Address, Contact No. & Signatures of Academic Advisors


 9440923259

1.M.VEERABADRRAIAH LEC IN POLITICAL SCIENCE, SKR & SKR
GOVT.COLLEGE FOR WOMEN[A]-KADAPA .


 9494689975
 1.V.ADINARAYANA LEC IN PHYSICS GOVT.COLLEGE FOR MEN[A]-KADAPA



 Sri VENKATA NARASIAH
 Name & Signature of the Vice-Principal with date

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Toilets																											
Dist.	Name of the College	No. of Toilets							No. of Functional Toilets							No. of Non - Functional Toilets							Reasons for non-Functional ity of Toilets	Repair works any	Additional Toilets required any	Academic Advisor Recommo ndations	Academic Officer Remarks
		Students		Disabled Friendly		Staff		Total	Students		Disabled Friendly		Staff		Total	Students		Disabled Friendly		Staff		Total					
		Boys	Girls	Boys	Girls	Men	Women		Boys	Girls	Boys	Girls	Men	Women		Boys	Girls	Boys	Girls	Men	Women						
KADAPA	GDC,RAJMPETA	1	1	1	1	1	0	5	1	1	1	1	1	0	5	0	0	0	0	0	0	0	NA	YES REQUIRED	02- ESTIMATED COST:19600 00/-		

NOTE: All requirements proposals should be given with estimated cost

Academic Advisors


PRINCIPAL
Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)

Recommended.

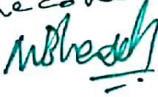




S.No.	District	Name of the College	Is Girls Waiting Room Available or not (Yes / No)	Facilities Available for Differentially abled students															Reasons for non-Functionality of Toilets	Repair works any	Additional Toilets required any	Academic Advisor Recommendat ions	Academic Officer Remarks	
				Total No. of Differentially abled students present in the college		Whether Ramp(s) is / are Available or not? (Yes / No)	Whether Ramp(s) for Disabled Students needed to access Class Rooms ? (Yes / No)	If Yes, whether Hand-rails for ramp is available ?	Status of the Ramps	If not good , Status of the Ramp (Enclose Photo)	Total No. of Special Toilets			No.of Special Toilets Functional			No. of Special Toilets Non - Functional							
				Boys	Girls						Boys	Girls	Total	Boys	Girls	Total	Boys	Girls						Total
1	KADAPA	GDC,RAJAMPETA	YES	0	0	YES	YES	YES	NO RAMPS TO ACCESS CLASS ROOMS		1	1	2	1	1	2	0	0	0	NA	NIL	ESTIMATED COST:10 00000/- FOR 01		

NOTE: All requirements should be given with estimated cost


PRINCIPAL
Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)



Academic Advisors

Recommended -
 1) 
 2) 

Dist.	Name of the College	Class Rooms				Student Strength	Library Rooms					Facilities available		Labs(Other than Computers)		21 st & 12 th status	Specify problems any for getting 21 st & 12 th status	Academic Advisor Recommendations	Academic Officer Remarks
		Total No of class rooms Completed	Class rooms Under construction	No of class rooms required Repairs	No of Additional class rooms required as per the student strength		Whether College has Library or not?	How many rooms are available for Library?	Rooms required for Library	Digital Library is existing or not?	No of computers with Internet facility in Digital Library	Book Bank	Reading corner	Are the Labs with Sufficient Equipment or not ?	Requirement of Equipment needed if any, with estimated cost ?				
KADAPA	GDC,RAJAMPET	5	NIL	15	5	787	YES	1	3	YES	15	YES	NO	NO	25LAKHS	YES	NIL		

NOTE: All requirements should be given with estimated cost



PRINCIPAL
Govt. Degree College,
RAJAMPET-516116, Y.S.R. (Dist.)

Academic Advisors
 Recommended.
 1) 
 2) 

Dist.	Name of the College	Computers					IT		Academic Advisor Recommendations	Academic Officer Remarks
		No.of Computers Available	No.of Computers functional	No.of Computers non - functional	Repairs works needed if any?	Requirement of additional Computers needed	Is Internet Facility available or not ?	If available, mention band Width		
KADAPA	GDC,RAJAMPET	50	50	30	NIL	100	AVAILABLE	10 Mbps		

NOTE: All requirements should be given with estimated cost

Academic Advisors.
Recommended.
1) Nithya
2) Vignin


PRINCIPAL
Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)

Dist.	Name of the College	water works			Electricity	Academic Advisor Recommendations	Academic Officer Remarks
		Whether portable drinking water facility is available or not in the college premises	Is RO Plant required ?	Is Rain Water Harvestation implemented or not ?	Whether Electricity Connection available in the college?		
KADAPA	GDC,RAJAMPET	AVAILABLE	REQUIRED ESTIMATED COST:500000/-	YES	YES		

NOTE: All requirements should be given with estimated cost

Academic Advisor

Recommended.

1) M. S. S. S.

2) V. S. S.

M. S. S. S.
PRINCIPAL
Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)

Dist.	Name of the College	Furniture			Whether College has Play Ground facility or not ?	Gymnasium			Academic Advisor Recommendation s	Academic Officer Remarks
		Is furniture available for class rooms/ Labs / Library etc.	Does furniture need any repair work?	Additional furniture required for class rooms/ Labs / Library etc. ? Specify		Is Gymnasium exists or not ?	If exists, require any repair works/ additional equipment ?	Does Gymnasium required ?		
KADAPA	GDC, RAJAMPET	SUFFICIENTLY NOT AVAILABLE	YES	DUEL DESKS:250, READING TABLES WITH CHAIRS:20, OFFICE TABLES WITH CHAIRS:50	NO	YES	YES, ESTIMATED COST:23000/-	YES, ESTIMATED COST:4938000/-		

NOTE: All requirements should be given with estimated cost

Principals
PRINCIPAL
 Govt. Degree College,
 RAJAMPET-516115, Y.S.R. (Dist.)

Academic Advisors

Recommended

1) *Principals*

2) *V. J. Prasad*

JKC

S.No.	District	Name of the College	No. of students enrolled		No. of students under going training (Batch III)	Total No. of students trained	Campus Drives Conducted					Mega Job Drives Conducted			Total No. of Students Shown Placement	Target for 2019-20	Academic Advisor Recommendations	Academic Officer Remarks
			Batch I	Batch II			On Campus Drive	No. of Students Shown Placement	Off Campus Drive	No. of Students Shown Placement	Total	No. of Mega Job Drives conducted	Name of the Company	No. of students shown placement				
1	KADAPA	GDC, RAJAMPETA	30	30	30	90	2	35	1	18	53	0	0	0	53	75		

NOTE: All requirements should be given with estimated cost

[Signature]
PRINCIPAL
 Govt. Degree College,
 RAJAMPET-516116, Y.S.R. (Dist.)

Academic Advisors
 Recommended
 1) *[Signature]*
 2) *[Signature]*

SKILL DEVELOPMENT CENTRES

S. No.	District	Name of the College	Name of the Agency	MOUs	Type/Name of the course	Placement Avenues	New courses offering	Facilities required to run the new courses	No. of students enrolled	No. of students trained	No. of students placed	No. of students undergoing training	Target 2019-20
1	KADAPA	GDC, RAJAMPETA	APSSDC	YES APSSDC	academy to year	None	NO	No	400	0	0	No	

NOTE: All requirements should be given with estimated cost

Academic Advisors

[Signature]
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Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)

Be recommended
1) *[Signature]*
2) *[Signature]*

Trainings for faculty undergone/ Required										
S.No.	District	Name of the College	BC	OC	Others	Required any new trainings	Additional Requirement specify	budget estimates	Academic Advisor Recommendations	Academic Officer Remarks
1	KADAPA	GDC,RAJAMPET	10	10	COMPUTER FUNDAMENTAL TRAINING	COMPUTER FUNDAMENTAL TRAINING TO NON TEACHING STAFF	COMPUTERS TO OFFICE, LIBRARY & WINDOWS OS GENUINE SOFTWARES, STUDENT USE FULL SOFTWARES	500000		
						E-OFFICE				
						HARDWARE & SOFTWARE TRAININGS				
						OFFICE AUTOMATION & LIBRARY AUTOMATION TRAINING				

NOTE: All requirements should be given with estimated cost in prescribed formats.

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Govt. Degree College,
RAJAMPET-516115, Y.S.R. (Dist.)

Handwritten Signature
Academic Advisor
Recommended.
Handwritten Signature
Handwritten Signature

Best Practices							
S. No.	District	Name of the College	Name of the Practice	Short description of the practice	Outcome of the practice	Academic Advisor Recommendations	Academic Officer Remarks
1	KADAPA	GDC,RAJAMPET	BLOOD DONATION CAMP	EVERY YEAR OUR COLLEGE NSS & NCC WINGS ARE CONDUCTING BLOOD DONATION CAMPS WITH THE COLLABORATION OF LOCAL CHARITABLE TRUSTS,GOVT.HOSPITAL,RED CROSS ETC.EVERY YEAR OUR STUDENTS AND STAFF MEMBERS ARE DONATING NEARLY 30 UNITS OF BLOOD TO THIS SOCIETY.	MINIMUM 30 UNITS OF BLOOD IS DONATED TO THIS SOCIETY		

Academic Advisors

NOTE: All requirements should be given with estimated cost in prescribed formats

[Signature]
 PRINCIPAL
 Govt. Degree College,
 RAJAMPET-516115, Y.S.R. (Dist.)

Recommended
 1) *[Signature]*
 2) *[Signature]*