

GOVERNMENT DEGREE COLLEGE
RAJAMPETA

SHORT TERM INTERNSHIP

RECORD BOOK
2024-25

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



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PROGRAM BOOK FOR
SHORT TERM INTERNSHIP

Name of the Student: C. Rupesh

Name of the College: Govt Degree college Rasampet

Registration Number: 224030066013

Period of Internship: *Short* From: To:
Internship

Name & Address of the Intern Organization Ail Dixon

YEAR

2024-25

Yogi Vemana University

KADAPA



An Internship Report on

Ail Dixon Technologies India limited

(Title of the Shorters Internship Program)

Submitted in accordance with the requirement for the degree of

Under the Faculty Guideship of

Govt degree Rajampet

(Name of the Faculty Guide)

Paravathi

Department of

Commerce B.Com (CA)

(Name of the College)

Submitted by:

C. Rupesh

(Name of the Student)

Reg.No: 224030066013

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Short term internship either in 2nd Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

.....<<@>>.....

Student's Declaration

I, C. Rupesh a student of IIIrd B.Com (Group)
Program, Reg. No. 224030066013 of the Department of Commerce
College do hereby declare that I have completed the mandatory internship
from 18-5-2024 to 30-6-2024 in Aid'zon Technologies (Name of
the intern organization) under the Faculty Guide ship of Parvathi
(Name of the Faculty Guide), Department of
Genl Hindi Department government degree college Rajampet
(Name of the College)

C. Rupesh
(Signature and Date)

Official Certification

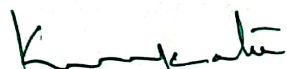
This is to certify that C. Rupesh (Name of the student) Reg. No. 22ho30066013 has completed his/her Internship in A.I. Dixon Techopg's (Name of the Intern Organization) on _____ (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B Com (C.A) in the Department of Hindi GDC Rajampet (Name of the College).

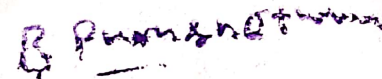
This is accepted for evaluation.


(Signatory with Date and Seal)

Endorsements

Faculty Guide


Head of the Department


Principal

PRINCIPAL
Govt. Degree College
RAJAMPET - 516 115.
Annamayya Dist.

Page No



KIRAN SERVICES

42/347-28, Simhapuri Colony, Chinna Chowk, KADAPA-516002.

Certificate of Industrial Training

This certificate is presented to Mr./ Miss

CHIRIYALA RUPESH

Roll No **224030066013**

*Government Degree College for successful
completion of the Industrial Training on “CC Cameras” at AIL DIXON Technologies (I)*

Pvt, Ltd, Kopparthi (V), C.K. Dinne (M), Kadapa Dist. from **18-05-2024**

to **29-06-2024**.

MANPOWER
SUPPLY COMPANY



Date : 01-07-2024

Place : Kadapa.

For Kiran Services

S. Venod Key

Authorised Signatory

Certificate from Intern Organization

This is to certify that C. Rupesh (Name of the intern)
Reg. No. 224030066013 of G.D.C. Rajanpet (Name of the
College) underwent internship in A.I. Dixon Technologies (Name of the
Intern Organization) from 18-5-2024 to 30-6-2024

The overall performance of the intern during his/her internship is found to be
_____ (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Contents

1. Executive summary
2. Overview of the organisation
3. Internship short and weekly Report
4. Internship Part
5. Out comes description

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

All Dixon technologies operated in Aildixon is leading electronics manufacturing services provider Focused on delivering high quality cost effective solutions for consumer electronics and appliances for the both domestic and international markets with Fiscal 2005 year

Revenues of US\$500 millions Dixon provides the customer with class electronics products through a network of manufacturing facilities speed various original work.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Introducing All Dixon Technologies Perfected and trusted Porter of global consumer brands All Dixon technologies to limited is one of the leading a electronic manufacturing services provider in India dising and developing best in class product to our customer world wide along with a our key area manufacturing capabilities to healthy relationship with customer in both global sourcing

B. Vision :-

To be most Perfected and trusted manufacturing solutions Porter to brand operating across v. steleas.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Activities / Responsibilities

- All dixon technologies limited nonvalue of a system of a given back to society and improving life of the people to and the surrounding consideration
- * You company believes incorporate excellence and to a social welfare
 - * The composition of CSR committee
 - * During the financial year company to considering the pandemic covid-19 focused on by a promotion and development of health care system in society.
 - * Beside its contribution in the area of the civil to education.
 - * With the believe the company is a committed to make a substaid improvements in the social from weak of the nearby community.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Training	I learn how to work in oil dixon company	V. P. [Signature]
Day - 2	Training	learn about to dixon company rules and regulations	V. P. [Signature]
Day - 3	Training	SS	V. P. [Signature]
Day - 4	Training	Purchasing and T	V. P. [Signature]
Day - 5	Training	ESD shippers and affon	V. P. [Signature]
Day - 6	Training	about company details	V. P. [Signature]

WEEKLY REPORT

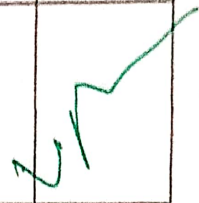
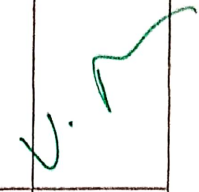
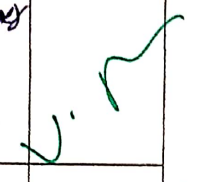
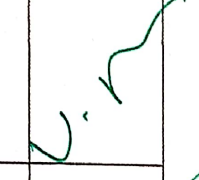
WEEK - 1 (From Dt 18-5-24 to Dt 20-6-24)

Objective of the Activity Done:

Detailed Report:

In the first week All dixon
company rules and regulation to the
daily ss and following the Punctly
and ESD safety guide and after Hislame
following and How to start the
company and
company delacity and how
to follow suddenly fire map following map
fill this first week having
activity 129 process

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Gift box Packing	swai checking the gift box	
Day - 2	Gift box Packing	checking the gift Damage / scratches	
Day - 3	Gift box Packing	other properly Packing box	
Day - 4	Gift box Packing	take the scanner and scan the QR code	
Day - 5	Gift box Packing	learn about how to scan QR code	
Day - 6	Gift box Packing	Totally learn on out scanning.	

WEEKLY REPORT

WEEK - 2 (From Dt. 20.3.24 to Dt. 25.3.24)

Objective of the Activity Done:

Detailed Report:

In the second week I'm learn about how to packing a gift box vision inspection and gift box damage (color and colour changing and colour mixer) and colour.

Avoiding and without AB level providing and QR code available or not checking and photo gram checking this over all process gift box package.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	change testing dvr	How to change a dvr setup box He worked are not checking.	J. ✓
Day - 2	change testing dvr	How to change a dvr setup box It's work or not checking	J. ✓
Day - 3	change testing dvr	How to change a dvr setup box it's work are not checking.	J. ✓
Day - 4	logo testing	logo testing it's Pass or fail	J. ✓
Day - 5	logo testing	logo testing it's Pass or fail	J. ✓
Day - 6	logo testing	logo testing it's Pass or fail	J. ✓

WEEKLY REPORT

WEEK - 3 (From Dt. 27-5-2024 to Dt. 6-6-2024)

Objective of the Activity Done:

Detailed Report:

This third week I am learned about the dvr set up box how to change set the How to change set checking hisva1 inspecting its worked our not after pass the next stage and the next day I am learning the next day.

logo testing if the any dvr box his some scan pass or fail this failed memo its pass I am more on the left stage this the process of logo testing in the activity logo for the third stage.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	CC camera fitting	I learned about how to fix part of the camera	V. ✓
Day - 2	CC camera fitting	I learned about how to fix part of the CC-camera	V. ✓
Day - 3	CC camera fitting	I learned about how to fix part of the CC-camera	V. ✓
Day - 4	CC camera fitting	I learned about how to fix CC camera Pinned	V. ✓
Day - 5	CC-camera fitting	I learned about screwing CC camera	V. ✓
Day - 6	CC camera fitting	I learned about how to package CC camera.	V. ✓

WEEK - 4 (From Dt. 3-6-24 to Dt. 3-6-24)

Objective of the Activity Done:

Detailed Report:

To the fourth week iam learned
CC camera fitting how the fixed
the CC camera Panner.
screwing of the CC camera and
how to Package CC camera in the
gift box then its the detailed
report of the fourth week



CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

All dixon technologies developments

Companies house is a executive is agency of the department for business innovation and skills

Our main functions are to incorporate and discover limited companies examine and store company information provided under companies and regulation and make this information available to the public

The companies house operates you review to a information about limited companies and other companies that within companies act the date reference required is live the role time and is simple to use our stand

In the developer from you can also display the API find help and provided forced back.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

Discussions and analysis

Current Discussion :: The EMS industry has growth perfectly in the last is primarily to the huge last five years the driven by huge domestic demand for product that can be attributed to cation of factors including growing can be attributed to cation of factorable need driven by government product such as a board hand connectivity to village virtual citizenship and e-governance government programmes.

Incentive support to companies that govt engaged in silicon semiconductor factor factors display that compound semiconductor silicon factor package and semiconductor designs

These incentive scheme will host investment in the entire make chain the India electors to a industry include design availability.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

All Dixon we continue to build on compound to divided motivated and committed team such as they the bedrock to our growth and stay. We provide them a with opportunities to improve their skills and foster a diverse work place. We are dedicated to creating an exciting work environment that conforms both preference and personal development.

We provide end --- the --- end sofas water hose complete box wear integrates carpet

Divispend Product Porfats wide away to by a domestic and golden customers in home meeting to a feasibility down rock high speed to reception.

Home opens with completed oph model we have in house facilities for developing producing and testing. a wide of working material.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

All dixon technologies play role in administration management the PV and IR over some of the popular skills require to work as a manager at All dixon technologies.

Product list :- Company manufacturing / assemble goods such as a home appliances smart phone laptops television electronics light, surveillance system.

Productive use of the time :- All dixon is good and the shift timing also good food is good in interviews process also very good management everything there.

Team work :- Describe daily moving on starting doing work with fun all works are clearly (creativity) how fast but over time always support to enhance the inner capability.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

The E.M industry has grown impress over the last decade particularly in the last five years the growth of india agency industry the primary the driven by huge domestic demand for products.

In the file support to companies the engaged in silicon sector endeavor to display the company semiconductor packaging and semiconductor design

Three respective schemes will about investment in the entire driving clarifying of the industry a value of companies system of etc economic India.

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

All dixon Technologies

Companies hours is an executive agency of the department for business information and skill and motivation function are for computered and dicked limited companies

These companies have facilities its returning to a information about limited companies and other companies that fully about meted well standed

All dixon technologies limited is great approach to work concies of to any one work of company.

PHOTOS & VIDEO LINKS

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EVALUATION

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be internal evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration While evaluating the student's Activity Log, the following shall be considered -
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

Page No

**Student Self Evaluation of the Short-Term
Internship**

Student Name: *C. Rupesh*

Registration No: *224030066013*

Term of Internship: *short* From: *18-5-24* To: *30-6-24*

Date of Evaluation:

Organization Name & Address: *All diaon Kodara*

Please rate your performance in the following areas:

Rating Scale:

Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

C. Rupesh
Signature of the Student

*Evaluation by the Supervisor of the Intern
Organization*

Student Name: <i>C. Rupesh</i>	Registration No: <i>221p 30016613</i>
Term of Internship: <i>short</i> From: <i>18-5-24</i> To: <i>30-6-24</i>	
Date of Evaluation:	
Organization Name & Address: <i>All dixon kadapa</i>	
Name & Address of the Supervisor with Mobile Number	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Supervisor

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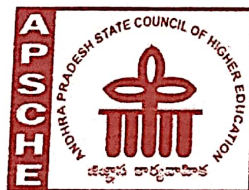
INTERNAL ASSESSMENT STATEMENT

Name Of the Student: C. Rupesh
Programme of Study: short term Internship
Year of Study: IIIrd
Group: B. Com (CA)
Register No/H.T. No: 226030066013
Name of the College: Govt degree college Rasampet
University: Yogi Vemana University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	30	
2.	Internship Evaluation	40	
3.	Oral Presentation	30	
	GRAND TOTAL	100	

Date:

Signature of the Faculty Guide



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

2nd, 3rd, 4th and 5th floors, Neeladri Towers, Sri Ram Nagar, 6th Battalion Road

Atmakur (V)Mangalagiri (M), Guntur, Andhra Pradesh, Pin - 522 503

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